Application for P&C Membership for 2016
Emerald State School P&C Association

Please complete and return to the P&C Secretary

Name:

Address:

Home phone:

Mobile phone:

Email address:

I am:
☐ a parent of a student attending the school
☐ a staff member of the school
☐ an adult interested in the school’s welfare, and my date of birth is: ___________.

I am:
☐ applying for new membership
☐ renewing my membership.

I apply for membership in the Emerald State School Parents and Citizens’ Association
and I undertake to:

a) promote the interests of and facilitate the development and further improvement of
the School and the good order and management of the School; and

b) comply with the constitution of the P&C Association, including the P&C Association
Code of Conduct as specified in Schedule 2 of the constitution, and any valid
resolutions passed by the Association.

If a person has been convicted of an indictable offence, it is grounds for removal in
accordance with the Education (General Provision) Act 2006.

Signature: ........................................................................................................................................

Date: ........................................................................................................................................

P&C Secretary Use

Date received: ........../........./.......... Date accepted: ........../........./..........

Secretary’s signature: ...................................................................................... Entered in P&C Register. ☐
CODE OF CONDUCT

EMERALD STATE SCHOOL P&C ASSOCIATION

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.

P&C Association members are to:

• act in the best interest of the total school community at all times
• conduct and present themselves in a professional manner and act ethically and with integrity at all times
• act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
• remain objective and avoid personal bias at all times
• represent all members of the school community
• engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair
• declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
• make fair, transparent and consistent decisions
• provide objective and independent advice
• listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
• treat official information with care and use it only for the purpose for which it was collected or authorised
• respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
• not use confidential or privileged information to further personal interests
• be responsive to the requirements of the school community
• seek to achieve excellence in educational outcomes for all students at the school
• listen and respond to issues and concerns regarding strategy and policy
• work within the boundaries of the Education (General Provisions) Act 2006, the Education (General Provisions) Regulation 2006 and the Department of Education, Training and Employment’s policies and procedures relevant to P&C Association operations.

Signature:___________________________________________     Date:______________